



Minutes Meeting of the University Executive Board

Date: 11 February 2025

Present: Professor K Lamberts (KL) in the Chair
Professor R Blakeley (RB), Professor G Jewell (GJ), Professor C O’Bradaigh (CO), Professor A Blom (AB), Professor J Derrick (JD), Professor S Fitzmaurice (SF), J Jones (JJ), R Sykes (RS), Professor M Vincent (MV), I Wright (IW)

Secretary: E Allan (EA)

In attendance: T Wray (TW), D Bancroft (DB), C Hamilton (CH) and C Vernon (CV) (Item 1), S Duke (Items 2-3), D Lodge (DL) & J Flint (Item 4), R Gower (Items 5-6), L Goodacre (LG) & R Parr (RP) (Item 7)

Apologies: D Swinn (DS), Professor S Hartley (SH), Professor R Mokaya (RM)

1. Closed Minute

2. Closed Minute and Paper

3. Closed Minute and Paper

4. Closed Minute and Paper

5. Closed Minute and Paper

6. Professional Services Workload - Recommendations

(RG in attendance for this item)

6.1 UEB were asked to consider and approve the recommendations made within the presented paper, which outlined the work undertaken by the Joint Professional Services Workload Working Group. The Group had been established in 2023 as part of an agreement with UCU. The purpose of the Group was to examine workload issues within Professional Services and to make improvement recommendations.

6.2 UEB were informed that the work had been delayed due the developing financial challenges and changing organisational priorities. Updated data now highlighted a number of issues to be addressed as key areas of risk and the amount of mandatory training was being reviewed.

6.3 UEB approved the presented recommendations.

7. Capital Approval

(LG and RP in attendance for this item)

- 7.1 UEB considered the paper presented and were asked to approve the release of the additional budget needed. Members were also asked to delegate the release an additional contingency to the CFO and/or Director of Finance to be utilised in the event of additional fault finding and repair works needing to be undertaken. The proposal had been considered by ECSG on 29 January; and approval would be sought from the Finance Committee and Council before the commencement of works.
- 7.2 Members were informed that the works were essential. Testing would take place on 21 February; after which it would be known how much of the contingency would be needed.
- 7.3 UEB approved the following for onward submission to Finance Committee and Council:
 - a) The release of the requested budget
 - b) The delegation of authority to the CFO and/or Director of Finance to approve the release of an additional contingency.

8. Round Table

- 8.1 Royal Garden Party Nominations: UEB approved the submission of the nominations received. The deadline for nominations was 4pm Friday 14 February.