



## Minutes                      University Executive Board

**Date:** 09 July 2024

**Present:** Professor K Lamberts (KL), in the Chair  
Professor R Blakeley (RB), Professor A Blom (AB), Professor J Derrick (JD), Professor S Fitzmaurice (SF), Professor S Hartley (SH), Professor G Jewell (GJ), J Jones (JJ), Professor R Mokaya (RM), Professor C O’Bradaigh (CO), R Sykes (RS), Professor M Vincent (MV), I Wright (IW)

**Secretary:** M Borland (MB / K Sullivan (KS)

**In attendance:** J Strachan (JS)

**Apologies:** T Wray (TS)

### 1. Report of the Health and Safety Sub-Group

- 1.1 UEB approved the report of the UEB Health and Safety Sub-Group, June 2024. The report included recommendations to UEB to approve a range of policies. During discussion the following was noted:
- 1.2 UEB approved the five H&S policies set out in Section 3 and at appendices 1-4 of the report.
- 1.3 UEB noted that the shared responsibility between departments and EFM to brief contractors on their obligation to comply with University H&S procedures would be highlighted to staff, detailed in Section 4.
- 1.4 UEB approved the Occupational Health & Safety Objectives Plan 2024-27 and endorsed that DHSOs be retitled as H&S Coordinators.
- 1.5 UEB noted the cost of achieving compliance regarding laser rigs. UEB noted that departments would need to spend this money to achieve compliance. UEB asked that these funds be spent or accounted for within the relevant departments within the current financial year. It was agreed to ensure that CRAG documentation was updated to incorporate the new requirement and ensure it was captured in the procurement process.
- 1.6 UEB approved a recommendation that the use and development of the Hazard Register would be ceased, and that rather than using this as a measure of compliance/risk within departments a more objective assessment would be introduced (as set out in the report). During discussion about a proposal to request a change to one of the recommendations arising from an internal audit review, it

was agreed to provide ARAC with a short briefing to explain the reasons for this. During discussion it was highlighted that colleagues should consider challenging future internal audit recommendations where it was felt that these had no merit.

## **2. Round Table**

- (a) Pay negotiations: UEB were informed that pay negotiations were ongoing.
- (b) Residential Refurbishments: UEB agreed to pause the Broad Lane Residential Refurbishment project until it had reviewed the overarching Residential Projects proposals, which it had considered earlier in the year. An update would be brought to UEB.
- (c) Ministerial Visit - UEB was briefed on the upcoming visit.
- (d) ACP Criteria - UEB were informed of discussion with the TUs regarding the ACP criteria.
- (e) New Roles in Schools - UEB was updated on discussion regarding the role titles for some of the new common roles within the new schools structure.