



University of
Sheffield

School of
Allied Health Professions,
Nursing & Midwifery

Human Communication Sciences
School of Allied Health Professions, Nursing and Midwifery
Faculty of Health
The University of Sheffield
362 Mushroom Lane
Sheffield
S10 2TS

Telephone: +44 (0) 114 222 2418
Email: ahpnm@sheffield.ac.uk
<https://www.sheffield.ac.uk/ahpnm>

20th August 2024

Dear Incoming BMedSci student,

I am contacting you to highlight the key events taking place during Intro Week (23rd – 27th September). You may also receive some information from the central university registration team about other central university events.

Welcome meetings

Your schedule for Intro Week is **included at the end of this letter**.

On Monday 23rd and Tuesday 24th September, we have two initial BMedSci Welcome Meeting and Course Introduction meeting with me, Carla Rohde. Professor Judy Clegg, our SLT Professional Lead, will come to introduce herself, and you will also meet Dr Emma Gregory, our Director of Professional Education. Your Personal Tutors will also come along. We will cover all aspects of your course in these sessions, including visiting the HCS building with its clinical facilities. These half-days will allow us to discuss your studies in more detail, and to address any questions that you have about the semester. Please feel free to ask ANY questions when we meet! Remember that lots of other people will probably want to know the same things that you do-it won't be a 'stupid question'.

You may be aware that we are part of the School of Allied Health Professionals and Nursing and Midwifery (AHPNM), which also includes Ophthalmology and Orthoptics. Please take some time to look through the information available on the [AHPNM General Handbook](#) and the [BMedSci Programme Handbook 2024-25](#). These will be central resources as you progress through the course, and I will highlight key information in our Intro Meeting.

During Intro week I would also encourage you to make time to familiarise yourself with the campus and facilities, such as [the Students' Union](#), the [libraries](#), and the [301 Academic Skills Centre](#).

Registration

University registration is taking place online this year and you will have received information about this from the registration team (and may well have registered). The following link will also provide some information for you to look at in advance:

<https://www.sheffield.ac.uk/registration/newstudents>. Once you have completed registration online, you will be contacted by email with information on how, and where, to collect your UCard with an approved piece of identification (please make sure you only go at your allotted time and take a copy of the email on your phone or in print).

Occupational Health and immunisations

You should all have been invited to complete the online pre-course health screening questionnaire and provide a record of your previous immunisations. If you have not received the link to complete this by 25th August, please check your spam box. If you still can't find it, please contact ahpnm@sheffield.ac.uk. Please complete the questionnaire as soon as possible as your Occupational Health screening will not be complete until the Occupational Health Service receives your online health questionnaire and the team have cleared you for your course. You may also need to be seen in person or have a telephone consultation with a member of the Occupational Health team to discuss the information you have disclosed (as required). Successful completion of your Occupational Health process is a prerequisite for this course. Therefore your participation in the NHS Occupational Health procedures is **mandatory**.

Providing Occupational Health has completed all their assessments, you will also have an individual appointment for the first of your required immunisations, on the afternoon of Monday 23rd or Tuesday 24th September. We will let you know your appointment time: you must attend this appointment, as immunisations are required in order to go on clinical placements. Appointments take place at 10 Claremont Place ([click here for map](#)). Individual appointment times will be provided – please do make a note of your appointment time and date and make sure that you attend.

For students where Occupational Health is still undertaking your health assessments, it will not be possible for your immunisations to commence on 18th September. An alternative date/time for your immunisations will be arranged when we have received confirmation from Occupational Health that you are health cleared.

Clinical Placements

Uniform may be required for some clinical placements; we provide students with a white polo top with Speech and Language Therapy Student embroidered onto the

top. You will have the opportunity on Monday 23rd and Tuesday 24th to try on the polo tops to check your required size, before placing your order online.

Disclosure and Barring Service checks

A DBS check is required for students to be able to go out on placement. Our Professional Services staff will contact you with information on applying for this online, **or** guidance on how to complete the application in person (for example, International students are unable to complete online).

Polo shirts for placement

You will be able to order two polo shirts from our uniform supplier - Simon Jersey. You will receive further information and a link to order your uniform online from Simon Jersey on Monday 4th September.

It is important that you log in within 48 hours of receiving the email from Simon Jersey, otherwise you will need to contact the company to get your password reset. Please check your spam folder if you have not received the email link by Tuesday 5th September. Once you have placed your order, your polo shirts will be delivered to an address of your choice.

Timetable

I have sent the current draft timetable with this letter – there are still likely to be some small changes to this, so be sure to always check the MOST RECENT version.


Other useful links

You may find this University Location Map useful to find your way around campus:
[Campus Map of University of Sheffield](#)

If you have any queries, please do contact me via email (c.c.rohde@sheffield.ac.uk).

I look forward to seeing you during Intro Week.

Best wishes



Carla Rohde

MMedSci, CertMRCSLT, regHCPC, SFHEA

University Teacher in Speech and Language Therapy

BMedSci Speech and Language Therapy Programme Lead

Clinics Lead for in-house SLT clinic

e-mail: c.c.rohde@sheffield.ac.uk

<https://www.sheffield.ac.uk/ahpnm/people/human-communication-sciences/carla-rohde>

Intro week timetable

Monday 23rd BMedSci Welcome Morning 1	Tuesday 24th BMedSci Welcome Morning 2	Weds 25th	Thursday 26th	Friday 27th
<p>10:00-13:00 <i>The Diamond, Workroom 2</i> Welcome session 1</p> <p>10:00-11:15 Introduction to course Meet key people Schedule for the week First year overview; biomedical science</p> <p>11:30-13:00 Introduction to placements Q+A</p> <p>Afternoon First immunisation appointments <i>10 Claremont Place</i> Individual appointments (times tbc)</p> <p>DBS checks, <i>Group Room, 362 Mushroom Lane</i> Individual sessions (times tbc), ONLY for those who need to attend in person (see information above).</p> <p>Make sure to bring all the necessary documentation. Without a valid DBS check, you CANNOT start your placements.</p>	<p>10:00-13:00 <i>Hicks Building, room K14</i> Welcome session 2</p> <p>10:00-11:15 Student support University policies and processes</p> <p>11:30-13:00 Meet BMed2s HCS Society HCS tour</p> <p>Afternoon First immunisation appointments <i>10 Claremont Place</i> Individual appointments (times tbc)</p> <p>DBS checks, <i>Group Room, 362 Mushroom Lane</i> Individual sessions (times tbc), ONLY for those who need to attend in person (see information above).</p> <p>Make sure to bring all the necessary documentation. Without a valid DBS check, you CANNOT start your placements.</p>	<p>Complete online mandatory pre-placement training. The Placements Team will share details with you</p> <p>Other intro activities as scheduled by TUoS</p>	<p>09:30-10:30 Introduction to IT, Jesrine Clarke-Darrington <i>The Wave, Lecture Theatre 4</i> Please bring your laptop to this session! If this will be difficult, let us know so that we can make other arrangements</p> <p>11:00-12:00 Meet HCS staff and other students <i>The Wave, Foyer and Workroom 1 (see attached map below)</i></p> <p>13:00-15:00 Race Consent (mandatory sessions) <i>The Wave, Lecture Theatre 4</i></p>	<p>Other intro activities as scheduled by TUoS</p>

Please find a map below for the social event on Thursday 26th September, 11.00 - 12.00 in The Wave on Whitham Road (S10 2AH). This is a very informal opportunity to meet staff and new students from the BMedSci and MMedSci programmes!

