



Conservational Collection Collection Development Plan

Background:

The purpose of this collection is to preserve long-term access to rare or last-copy material identified as part of wider national initiatives

1. What does it contain:

- Print periodicals that have been identified by the UK Research Reserve (UKRR) as preservation copies, and are no longer required as part of the ongoing periodicals collection
- Print books that have been identified by UK Distributed Print Book Collection (UKDPBC) as amongst the last copies in the UK, and are no longer required in any other Library collection

2. Location:

- Items are located on Western Bank Library (WBL) Level 1 (closed access)

3. Metadata & Discovery

- Items will be discoverable on the library catalogue, StarPlus
- Physical items will be Dewey Decimal Classification (DDC) classified in accordance with sector standards

4. Selection of new items:

- Items will be identified to join the conservational collection in preference to withdrawal if they meet the above criteria (section 1)



5. Relegation/Withdrawal

- The Library will not actively withdraw items from this collection
- All reasonable steps will be taken to retain the material in perpetuity

6. Review of Criteria

- The criteria will be reviewed annually by the Library Collections Advisory Group and changes communicated to Faculty Learning & Teaching Committees