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Graduate Immigration Route: Visa Application Guide

International Student Support, Advice and Compliance Team (ISSAC)

November 2021



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Disclaimer

- Most applicants will make a completely digital Graduate Route Visa application using a UKVI ID App for registering biometrics and online application form
- If you cannot use the ID app for registering biometrics you can use visa application centre to register your biometrics
- There may be slight differences in the application format depending on how you apply e.g. via ID app or not
- Please use the following guide for general guidance only. The information is from form for those who cannot use ID app, so some questions may appear differently if you use the ID app
- This guide is not endorsed by UKVI and has been prepared by the International Student Support, Advice & Compliance Team for University of Sheffield Students
- The University does not take any responsibility for any visa application submitted using the guide
- Application forms, immigration rules & guidance are subject to frequent changes. Always check most recent visa guidance at time of application, see useful resource link below.



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Useful resources

- University of Sheffield website - <https://students.sheffield.ac.uk/immigration/renewals/graduate-route>
- UKVI overview & link to application - <https://www.gov.uk/graduate-visa>
- Immigration Rules - <https://www.gov.uk/guidance/immigration-rules/immigration-rules-appendix-graduate>
- Graduate route caseworker guidance- <https://www.gov.uk/government/publications/graduate-caseworker-guidance>
- Gov.UK guide The Points based immigration System: the Graduate immigration Route
https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1006443/Graduate_Immigration_Route_guide_July_2021_.pdf
- Guide to Using UKVI ID APP <https://www.gov.uk/guidance/using-the-uk-immigration-id-check-app>



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The University's Role

- The University does not sponsor you under this route but it is required to confirm that you have successfully completed an eligible course to UKVI and meet the study in UK eligibility requirement.
- Successful completion is when you have passed your degree
- This is done by the International Student Support, Advice and Compliance team (ISSAC) via a new reporting system using data from the student record system - such as visa type, duration, expiry date, successful completion, UK location
- ISSAC will email you after successful completion to confirm your eligibility & include your last CAS number. This is done automatically.
- Please also see <https://students.sheffield.ac.uk/immigration/renewals/graduate-route> for further details about the GIR visa and to check you meet the eligibility requirements before making the application. See Useful resources below for UKVI guidance.
- Email graduateroute@Sheffield.ac.uk if you have successfully completed your course and have not received a confirmation email and/or your visa is expiring within 2 weeks



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Are you ready to apply?

You should only apply if;

- You have received email from University confirming that your successful completion has been reported to UKVI. This email will also provide your last CAS number which you need for the application.
- You are inside the UK
- You have valid Student Visa at time of application
- You have checked you meet other eligibility or validity requirements see <https://students.sheffield.ac.uk/immigration/renewals/graduate-route>
- If you apply before successful completion has been reported your application could be refused and you could lose your application fee
- To apply go to <https://www.gov.uk/graduate-visa/apply>



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Creating UKVI Account

Create a UK Visas and Immigration account

To use this service, you need to create an account.

Once you have an account, you can use it to confirm your identity, apply and use other Home Office services.

What you need

You will need your:

- date of birth
- passport
- email address
- phone number

Follow the instructions to create or sign-in to your UKVI account

If you need to give someone application access so they can apply for you, you also need their email address and phone number.

Who can create an account

You can create an account for yourself or someone else in some cases - for example, your young child.

Create an account

You likely do not already have an account unless you already have a digital UK immigration status (an immigration status with no BRP card)

Sign in

If you applied before October 2020, you do not have an account (unless you applied to the EU Settlement Scheme).

To sign in, you need your identity document number and date of birth, and access to your phone or email.

Sign in

Create an account:

Who is completing this application form?

The applicant

Someone else

i If you do not need access to the applicant's account select 'Applicant' and answer all questions as the applicant

Continue

What is your country of nationality?

This is the country of nationality shown on your identity document. Use the English spelling if it is written in 2 languages.

Continue

Enter your biometric residence permit details



Biometric residence permit number
For example, "XXXX01234"

Country of issue

This is usually shown as 'place and date of issue' on the card
United Kingdom

Expiry date

For example, 29 12 2025

Day Month Year

Continue

Enter exactly as they appear on your BRP card (or enter you passport details instead if prompted)

What is your date of birth?

For example, 29 03 1976

Day Month Year

Help with date of birth

Continue

Enter these details exactly as they appear on your passport

What is your name?

Enter your name as it is written on your identity document. Use the English spelling if it is written in two languages.

Given names

Also known as your first and middle names

Example

Surname

Include all your surnames

Graduate

Continue

What is your email address?

We will send a single-use 6-digit security code to this email address. This is to verify the address is correct and that you have access to it.

Continue

Verify your email address

We have sent a 6-digit code to:

If you have not received a code, make sure the email address is correct and you have checked your spam folder.

Enter code

Continue

Send code

Edit email address

Check your email for the verification code

What is your phone number?

We will send a single-use 6-digit security code by text message (SMS) to this phone. You will need to verify it in the same way as your email.

For international numbers include '+' and the country code. For example, +39 133 45 70 90.

Continue

Use a UK mobile number if you have one

Do you need to give someone access to your application?

If someone is applying for you, you can give them access to your application

Yes No

Continue

Confirm your details

Document type Biometric Residence Permit [Change](#)

Document number [Change](#)

Country of issue United Kingdom [Change](#)

Expiry date [Change](#)

Name Example Graduate [Change](#)

Nationality [Change](#)

Date of birth [Change](#)

Email address [CONFIRMED](#)

Phone number [CONFIRMED](#)

Use "change" to correct any of the details if you need to.

Then click "create account".

Create Account

The next screen will confirm your UKVI account has been created.

Click "sign in" and use the same identity document and details entered above to proceed to your Graduate Route application dashboard.



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ID APP

- Part of application requires you to prove your identity by an ID APP <https://www.gov.uk/guidance/using-the-uk-immigration-id-check-app>
- The questions opposite are to establish if you can use the ID App
- If you are from EU, Switzerland, Norway, Iceland or Liechtenstein you can scan passport which has a biometric chip
- If you are not from a different country and have biometric residence permit (BRP) you should be able to use the ID app
- You will also need access to a phone which has near field communication (NFC) but the phone does not have to be yours to use the ID App
- You will also need to be able to receive decision letter by email
- Don't worry if you cannot use the ID app, you will be able to book appointment at a visa application centre to register biometrics and complete online form

Are you intending to live in one of the Crown Dependencies of the United Kingdom?

The Crown Dependencies are Jersey, Guernsey and the Isle of Man

Yes No ← Select 'no'

Continue

Do you have a current EU, EEA or Swiss passport?

The EEA includes the EU countries and Iceland, Liechtenstein and Norway

Yes No
If Yes you will be forwarded to start of ID verification process.

Continue

▶ Should I apply to the EU Settlement Scheme instead?

Do you have a UK biometric residence permit (BRP)?

You will need your BRP to confirm your identity. If you have lost your BRP, select No.

Yes No
Select Yes unless you have lost your BRP

Continue

Is your name on your biometric residence permit the same as on your current passport?

Yes No
If answer is No you will not be able to use ID app to verify your identity

Continue

Check you can use the app

You can use the app on:

- an iPhone 7 or newer models
- an Android phone with near-field communication (NFC)

Check the phone's settings to see if it has NFC. The phone has NFC if you can use it to make contactless payments.

If you do not have a phone

Ask a friend or family member if you can use their phone. No information is stored on the app or phone after you close it.

You do not have to apply on the phone - you can do the rest of your application on your computer or another device.

We will send your decision letter by email - this can be your email or someone else's. You do not use your decision letter to prove your status.

Continue

I do not have a phone that can use the app

I am applying in the UK and I cannot receive my decision letter by email



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Using the ID App

- Download ID app from google/apple play store
- Use same document with biometric symbol as you did to create UKVI account
- Connect app using QR code to your application
- Please see Useful Guide & video to using ID App and follow detailed instructions on app-<https://www.gov.uk/guidance/using-the-uk-immigration-id-check-app>
- Take picture of photo page in passport ensuring you include entire page
- Scan passport or BRP to find biometric chip using app on your smartphone
- Scan face if aged 10 and over
- Take photo of yourself
- Once you have confirmed identity you can complete rest of application on that device or any PC, laptop, tablet, smartphone.

Go to account home

Apply for the Graduate Route

You need to complete every section.

1. Identify and contact

Confirm your signed email address	COMPLETED
Confirm your signed phone number	COMPLETED
Confirm your identity	CONFIRM YOUR IDENTITY
Immigration adviser details	CANNOT START YET
Contact preferences	CANNOT START YET
Other names and nationalities	CANNOT START YET

2. Prepare application

Your location	CANNOT START YET
Eligibility	CANNOT START YET
Personal details	CANNOT START YET
Travel history	CANNOT START YET
Citizenship	CANNOT START YET
Family and relationships	CANNOT START YET

Continue on the app

1. Find a phone the app works on

You must have an iPhone or Android phone with Near Field Communication (NFC) so the app can scan the biometric chip in your identity document.

IPhones
The app will work on an iPhone 7 or newer models.

Android phones
Your phone will have NFC if you can use it to make contactless payments.

If you cannot find a phone, ask a friend or family member if you can use their one. No information is stored on the phone or app after you close it.


2. Download the app

Search for 'UK Immigration: ID Check' in the Google Play or App Store.

3. Connect the app

Open the app and select how you would like to connect.

QR Code
Use the scanner in the app to scan this QR code.



Connection code
You will be given a connection code in the app.

Enter connection code:

Connect

Confirm your identity using the app

You will need to:

1. Download and open the 'UK Immigration: ID Check' app.
2. Use the app to scan your identity document.
3. Upload a photo of yourself.

Continue

Download application
You can download a PDF copy of your application at any stage.

Download application

Once you have created a UKVI account and logged in, the next step is to use the app to Confirm your Identity

Once you have downloaded to app, you need to connect it to this application. Either scan the QR code, or generate code from within the app and enter on the application form.



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Completing Application

Please note : the following guidance is from application form used by those who cannot use UK immigration ID check app. If you have used the ID app some questions may not appear or be in slightly different format because you have already provided information via ID app.

Your location

You cannot apply from this visa unless you are in the UK

Are you in the UK?

Yes No

When did you first arrive in the UK on your current visa?

[Check the date](#) by which you must have entered the UK to be eligible for this route.

Enter the date in the format DD MM YYYY

Day Month Year

Enter the **first** date you arrived in the UK using your current student visa.
 If you applied for your current visa outside of the UK: date stamp on the temporary travel visa in your passport
 If you applied for your current visa in the UK: issue date of your BRP

Save and continue

Other Home Office applications

Do you currently have an application with the Home Office for leave to remain for which you have not yet received a decision?

If you have submitted any other applications to the Home Office which have not yet been decided then submitting this application varies those previous applications. This means that only this application, which you are now completing, will now be considered.

Yes No

If you have any other application waiting for a decision, that application will be "varied" and no longer considered once you have submitted this application. Most applicants should answer 'no'

Save and continue

If you did not use the ID Check App: you will be asked to register an email, phone number and create a password to allow you to log back into your application later.

Immigration adviser

Do you have an immigration adviser based in the UK?

Immigration advisers can advise you on matters relating to immigration and citizenship. For more information, click [here](#).

Yes No

Answer 'no' unless you are receiving advice from an independent immigration adviser (not the university)

Save and continue

Course

Have you successfully completed your course?

Yes No

You must have successfully completed your course to make this application

Save and continue

Doctorate Extension Scheme

Have you previously been granted permission under the Doctorate Extension Scheme?

The Doctorate Extension Scheme operated as part of the Student route and gave students completing a PhD or other doctoral qualifications a non-extendible 12 months period of permission from the expected completion date of their course

Yes No

The Doctorate Extension Scheme is a type of visa which closed to new applications in June 2021. It was a type of work visa granted to PhD Graduates for a period after their study had ended.

You cannot apply for a Graduate Route Visa if you have ever been granted permission under the Doctorate Extension Scheme

Save and continue



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Application Form

Your name

Enter your name, as shown in your current passport or travel document. Use the English spelling of your name where provided.

Your given name is usually your first name. If you have middle names, include these with your given name. If your name has a suffix (e.g. Jr), include this with your given name. If you have a patronymic name include it with your given names. You must tell us all your given names.

[I do not have a current passport or travel document](#)

Title

Enter names as they appear on your passport

Given name(s)

Your given name is usually your first name.

Family name

Your family name is the surname shared by your family.

[I do not have both a given name and a family name](#)

Save and continue

Any other names

In addition to the names already provided, are you now or have you ever been known by another name?

You must provide all your names. For example, if you changed your name after marriage or have a different name that you use for professional purposes.

Yes No

If you have been known by another name e.g. maiden name say yes and provide details

Save and continue

Example Student's contact email

Can we use this email address to contact you?

If possible, we will use this email as your correspondence address. We will use this to contact you about your application and may use it to contact you about your immigration status after your application has been decided. If your application is successful, we may issue a [biometric residence permit \(BRP\)](#) to you. We will use this email address to make the arrangements to deliver the BRP to you. Emails may go to your spam, junk or trash folders.

You must notify us immediately if your email changes. [Find out how to change your details here](#).

Yes No

Save and continue

Confirm your email address, use personal email you check regularly rather than @Sheffield.ac.uk

Example Student's telephone number

Provide your telephone number

Only include numbers, and for international numbers include the country code. We may contact you by telephone if we have any further questions about your application, or about your immigration status after your application has been decided. This may be a home, work or mobile number.

You must notify us immediately if the contact telephone number you provide as part of this application changes. [Find out how to change your details here](#).

I cannot be contacted by telephone

Where do you use this telephone number?

You can select more than one option

For use whilst in the UK

For use whilst out of the UK

Save and continue



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Example Student's postal address

Provide your postal address. We may use this address to send sensitive personal information and important documents such as your **biometric residence permit**. If we can't contact you by mail, we will use this postal address. We may use this address for correspondence about your application and may use you to contact you about your immigration status after your application has been decided.

You must notify us immediately if your postal address changes. [Find out how to update your details here](#)

Enter a UK postcode

Alter address manually
 Is this where you live?

Yes No

When did you start living at this address?

Enter the date format in MM/YYYY

Month Year

[Return to this application later](#)

[Review and edit answers](#)

Provide current address details which is safe to receive correspondence.

Not all applicants will get a BRP-if using new ID app

About this property

Select which option applies to your home:

I own it
 I rent it

Provide contact details for your landlord

Name
This may be the name of a company or a person

Telephone number

Address

Town/City

Postal code (if applicable)

Province/Region/State

Country

Other

In most cases you will be renting, provide details of landlord or owner of property you live in

Your sex and relationship status

What is your sex, as shown in your passport or travel document?

Male
 Female
 Unspecified

Enter as on your passport

What is your relationship status?

[I am unsure of my current relationship status](#)

'Single' means that you have never been married or in a civil partnership, and that you do not currently consider yourself in a relationship.

'Unmarried partnership' means that you currently consider yourself in a relationship but are not married or in a civil partnership.

Your nationality, country and date of birth

Country of nationality

If you have previous or additional nationalities, you will be able to add these later in the application.

Country of birth

Place of birth

Enter your place of birth (for example, the city or province), as shown on your passport or travel document.

Date of birth

For example, 31 3 2020

Day Month Year

If you have more than one nationality, suggest you use same one as you applied for Student Route/Tier 4

Your passport

Do you have a valid passport?

Use your passport to complete this section. If you cannot supply your current and valid passport as part of your application, select No.

Yes No

Passport number

Issuing authority

On your passport this could also be referred to as 'country of issue' or 'place of issue'.

Issue date

For example, 31 3 2020

Day Month Year

Expiry date

For example, 31 3 2020

Day Month Year

Confirm you can provide this passport

I can provide this passport if required

It must be valid passport on date of application but there is no minimum period of validity required. Use same passport as you applied for Student route if dual national.



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Your identity card

Do you have a valid national identity card?

This includes identity cards, issued from non-UK governments. This does not include driving licences. If you have an internal passport, provide the details here.

Yes No

National identity card number
Provide the number as shown on your identity card

Issuing authority
On your identity card, this could also be referred to as 'country of issue' or 'place of issue'.

Issue date (if applicable)
Enter date in the format DD/MM/YYYY

Day Month Year

Expiry date (if applicable)
Enter date in the format DD/MM/YYYY

Day Month Year

[Save and continue](#)

If you have a National Identity Card linked to this nationality, provide details

Your other nationalities

Do you currently hold, or have you ever held, any other nationality or citizenship?

You must provide all the nationalities that you currently hold or have ever held.

Yes No

[Save and continue](#)

You must detail any other nationalities or citizenships you have ever held.

Immigration status

Do you have a Student visa?

Your current or last permission must have been as a Student. This could be entry clearance or permission to stay as a Student or T4 Student

Yes No

Do you have a Confirmation of Acceptance for Studies (CAS) number?

The CAS should be from your current or most recent course of study

Yes No

What is your Confirmation of Acceptance for Studies (CAS) number?
For example, E5V14632L2X000

[Save and continue](#)

Your current visa must be a Student Visa or a Tier 4 (General) visa.

Use CAS number as supplied in email from University of Sheffield confirming that your successful completion has been reported to UKVI

Eligible course

Did you study an eligible course?

Your course is eligible if it was an undergraduate or postgraduate degree, a PhD, or it is on the [list of other eligible courses](#)

Yes No

[Save and continue](#)

Answer should be yes, check list if unsure.

Track record of compliance

Did you study at a higher education provider with a track record of compliance?

If you are unsure, check if your university or college is listed as 'student sponsor-track record' on the [register of student sponsors](#)

Yes No

The University of Sheffield meets this requirement

[Save and continue](#)

Police registration

During your current or last grant of leave in the UK, were you required to register with the police?

Certain nationalities are required to register with the police as a condition of their leave. If this condition applied to you, you will have been instructed to register with your local police station when you were granted your last period of leave in the UK. The requirement to register with the police may also feature on your visa or your Biometric Residence Permit, if you are required to have one.

Yes No

[Save and continue](#) [Cancel](#)



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Your biometric residence permit (BRP)

Have you ever had a biometric residence permit for the UK?

A biometric residence permit (BRP) is a card with your name, nationality and picture. It describes your entitlement to be in the UK.

Yes No

[Save and continue](#) [Cancel](#)

It is likely that your current Tier 4/Student Visa is in the form of a BRP card, unless you are an EEA National that applied using the ID Check app

Providing your biometric residence permit (BRP)

Are you able to provide a biometric residence permit (BRP) card with this application?

Read guidance about [what a BRP is](#) and [see examples](#) of what they look like and where to find the BRP number.

- Yes
- No, I have lost my BRP or it has been stolen
- No, I have already sent my BRP to the Home Office
- No, I cannot provide a BRP

[Save and continue](#)

Select the appropriate option. You will usually not need to provide your physical BRP unless you have to attend a UKVCAS appointment/haven't used the ID Check app

Your National Insurance number

What is your current National Insurance number?

Example QQ 12 34 56 C

I do not have a National Insurance number

[Save and continue](#)

If you have never worked for a UK employer/never paid tax in the UK, it is likely that you do not have a National Insurance number.

Driving licence

Do you have a UK driving licence?

Yes No

Enter your licence number, if you know it

[Save and continue](#)

If you have a provisional or full UK driving licence, enter the licence number here (it is on the front of the photocard)

World travel history

Have you been to any other countries in the past 5 years?

Do not include visits to the UK, USA, Canada, Australia, New Zealand, Switzerland or the European Economic Area.

[Which countries are part of the European Economic Area \(EEA\)?](#)

Yes No

[Save and continue](#)

Which country did you visit?

Do not include visits to the UK, USA, Canada, Australia, New Zealand, Switzerland or the European Economic Area. You will be able to add additional details of your trip after you click 'Save and continue'.

[Which countries are part of the European Economic Area \(EEA\)?](#)

What was the reason for your visit?

- Tourism (including visiting family and friends)
- Work
- Study
- Transit (traveling through the country)
- Other - provide details

When did you enter this country?

Enter date in the format DD MM YYYY

Day Month Year

When did you leave this country?

Enter date in the format DD MM YYYY

Day Month Year

[Save and continue](#)

Provide as much detail as possible, as accurately as possible. Include visits to your own country whilst you were resident anywhere else.



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Immigration history

For either the UK or any other country, have you ever been:

- Refused a visa
- Refused entry at the border
- Refused permission to stay or remain
- Refused asylum
- Deported
- Removed
- Required to leave
- Excluded or banned from entry

You will be able to add details of any further immigration problems after you click 'Save and continue'

Yes No

An application for a visa was refused

I was refused entry at the border

I was refused permission to stay or remain

I was refused asylum

I was deported

I was removed

I was required to leave

I was excluded or banned from entry

Country:

When did this immigration problem happen?

Enter date in the format DD/MM/YYYY

Month: Year:

Give more details of what happened

(Maximum of 500 characters)

[Save and continue](#)

If you have had any of the listed immigration problems in any country, you must provide as much detail as possible. Concealing an immigration problem is likely to be more of a risk to your application than declaring it.

Breach of UK immigration law

Have you ever:

- entered the UK illegally
- remained in the UK beyond the validity of your visa or permission to stay
- breached the conditions of your leave, for example, worked without permission or received public funds when you did not have permission
- given false information when applying for a visa, leave to enter, or leave to remain
- breached UK immigration law in any other way

Yes No **You must answer accurately.**

[Save and continue](#)

Medical treatment in the UK

Have you ever been given medical treatment in the UK?

For example, if you visited a doctor, clinic or hospital, this counts as having medical treatment

Yes No

Were you told that you had to pay the hospital, clinic or doctor's surgery for your medical treatment?

This does not include the Immigration Health Surcharge

Yes No

[Save and continue](#)

Answer 'Yes' to the first question if you have accessed any medical treatment in the UK. However, you can answer 'No' for the second question provided you were not asked to pay for this (or if it was covered by your Immigration Health Surcharge)

Public funds

Have you received any public funds (money) in the UK?

This includes benefits for people on low incomes, housing or child benefit

Yes No

Most Tier 4 and Student Visas have the endorsement 'No access to public funds'. However, if you have received public funds before this, you must answer 'Yes'

[Save and continue](#)

Convictions and other penalties

At any time have you ever had any of the following, in the UK or in another country?

Only select one answer at a time. If you need to give more than one answer, you can do so on another page.

- A criminal conviction
- A penalty for a driving offence, for example disqualification for speeding or no motor insurance
- An arrest or charge for which you are currently on, or awaiting trial
- A caution, warning, reprimand or other penalty
- A civil court judgment against you, for example for non payment of debt, bankruptcy proceedings or anti-social behaviour
- A civil penalty issued under UK immigration law
- No, I have never had any of these

You must answer accurately.

You must tell us about spent as well as unspent convictions. You must tell us about any absolute or conditional discharges you have received for an offence.

[Save and continue](#)



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War crimes

You must read all of the information on this page before answering.

War crimes

In either peace or war time have you ever been involved in, or suspected of involvement in, war crimes, crimes against humanity, or genocide?

Yes No

I have read all of the information about war crimes, including the guidance

You must read all of the information and answer accurately.

[Save and continue](#)

Terrorist activities, organisations and views

You must read all of the information on this page before answering.

Terrorist activities

Have you ever been involved in, supported or encouraged terrorist activities in any country?

Yes No

You must read all of the information and answer accurately.

Terrorist organisations

Have you ever been a member of, or given support to, an organisation which has been concerned to terrorists?

Yes No

Have you, by any means or medium, expressed views that justify or glorify terrorist violence or that may encourage others to commit terrorist or other serious criminal acts?

Yes No

I have read all of the information about terrorist activities, organisations and views, including the guidance

[Save and continue](#)

Extremist organisations and views

You must read all of the information on this page before answering.

Extremist organisations

Have you ever been a member of, or given support to, an organisation which is or has been concerned with extremism?

Yes No

You must read all of the information and answer accurately.

Extremist views

Have you, by any means or medium, expressed any extremist views?

Yes No

I have read all of the information about extremist organisations and views, including the guidance

[Save and continue](#)

Person of good character

Have you, as a part of your employment or otherwise, undertaken paid or unpaid activity on behalf of a non-UK government which you know to be dangerous to the interests or national security of the UK or its allies?

Yes No

Have you ever engaged in any other activities which might indicate that you may not be considered to be a person of good character?

Yes No

Is there any other information about your character or behaviour which you would like to make us aware of?

Yes No

You must answer accurately.

[Save and continue](#)



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Your employment history

Have you ever worked for any of the following types of organisation?

Include information for any paid or unpaid work. Select all that apply.

- Armed Forces (career)
- Armed Forces (compulsory national or military service)
- Government (including Public or Civil Administration and non-military compulsory national service)
- Intelligence services
- Security organisations (including police and private security services)
- Media organisations
- Judiciary (including work as a judge or magistrate)
- I have not worked in any of the jobs listed above

Save and continue

If you have worked in one of these sectors provide further information, you can do this in cover letter if needed and upload with supporting documents

Official financial sponsor

Have you received money from a financial sponsor?

For example, a government or international scholarship agency

If you have, in the 12 months before the date of application, been awarded a scholarship or sponsorship for study in the UK, you must provide written consent from that sponsor

Yes No

Has your financial sponsor given you permission to apply for the Graduate route?

Yes No

Save and continue

The immigration rules say you need consent if you have received sponsorship from a government or international financial agency, which covers both fees and living costs in the 12 months prior to application date.

If you have been partially funded or received funding from a company or University of Sheffield a letter of consent is not required, but you may wish to explain in cover letter why you do not require consent letter. Template letters are available from International Student Support & Advice. Seek further guidance if required.

If you have received sponsorship answer yes and provide consent where possible or cover letter explaining your sponsorship arrangements.

Read and confirm that you have read the following conditions

Conditions

If your application is successful, there will be conditions on your visa or leave to remain. This will include, for example, whether you are able to work in the UK.

If you stay in the UK without permission:

- You can be detained
- You can be prosecuted, fined and imprisoned
- You can be removed and banned from returning to the UK
- You will not be allowed to work
- You will not be able to rent a home
- You will not be able to claim any benefits and can be prosecuted if you try to
- You can be charged by the NHS for medical treatment
- You can be denied access to a bank account
- DVLA can prevent you from driving by taking away your driving licence

I confirm that I understand and accept these conditions

Save and continue

At this point you can still check and amend any answers on the form. You cannot do this after signing declaration and paying application fee.



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Application Form

Declaration

By sending this application, you confirm that to the best of your knowledge and belief the following is correct:

- the information relating to the application
- the supporting evidence

I understand that the data I have given can be used as set out in the [privacy policy](#).

I consent to organisations, including financial institutions, providing information to the Home Office when requested in relation to this application.

I have discussed with any other applicants that I am acting on behalf of, and confirmed that the contents of the application are correct and complete.

I agree to the [terms and conditions](#).

I understand that if false information is given, the application can be refused and I may be prosecuted, and, if I am the applicant, I may be banned from the UK.

I confirm that:

- I am the applicant aged 18 or over
- I am the applicant aged under 18.
- I am the parent or legal guardian of the applicant who is aged under 18 and completing and submitting the form on their behalf
- I am submitting the form on behalf of the applicant

[I accept the above](#)

Read declaration and confirm you are the applicant.

Immigration Health Surcharge (IHS)

Add your Immigration Health Surcharge (IHS) reference number

If you have not paid your IHS, you must do so before you can complete your visa application. You must pay using the external IHS website and then return to this site to complete your visa application. When you go to the IHS website, this application will be locked even if you do not pay your IHS straight away.

If you do wish to edit your answers before submitting this application, you must do so now through [Show and edit answers](#)

[Go to IHS website](#)

If you have already paid your IHS, you will have received this reference number via email. Your reference number will be 9 digits long and start with IHS, for example, IHS123456789.

Enter your IHS reference number

[I am exempt from paying IHS](#)

[Save and continue](#)

If you click go to IHS website you will be redirected to IHS payment page. When you have paid insert reference number here. You must pay the IHS charge before you can submit the application and the application could be deemed invalid if you did not pay. You have to pay the full 2 or 3 year IHS charge at the time of application.



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Immigration Healthcare Surcharge

GOV.UK Immigration health surcharge

Summary

Missing Details

Your details

[Add where you are planning to stay](#)
[Add your visa type](#)

The information taken from your visa application can't be changed or removed. If you'd like to change or remove this information you must start your visa application again.

Your details

Applying from UK	Yes
Staying in Isle of Man, Jersey or Guernsey?	Add where you are planning to stay
Full name	Example Student
Email	[REDACTED]
From	[REDACTED]
Visa route	Graduate
Visa type	Add your visa type
Passport or travel document number	[REDACTED]
Date of birth	[REDACTED]

The Immigration healthcare charge is £624 per year.

PHD = 3 x £624 = £1872

Other eligible graduates 2 x £624 = £1248

Some details on the form are transferred automatically from the application form and cannot be changed

Click to enter required information-

Say No to staying in Isle of Man, Jersey or Guernsey

PHD graduates should click and enter 3 year Graduate Route

Other eligible graduates should select 2 year Graduate

If you applied via ID app your BRP number will be shown here

instead of your passport number- this is fine and cannot be

changed.



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Declaration & Final Tasks

Declaration

I confirm that, to the best of my knowledge and belief, my details are correct and complete.

If I give false information, I, or a person named on this application could be:

- stopped from entering the UK now or in the future
- required to leave or removed from the UK
- required to pay extra for healthcare in the UK

I agree to the [terms and conditions](#) and [how my information will be used](#).

I agree

- Read terms and agree to declaration
- Select application route (fees and processing times will be displayed)
- Pay Application Fee £700- keep e-receipts for all fees paid
- The date of application is the date you pay the fees
- You should download and keep copy of application form and document checklist
- Upload supporting documents to application form if using ID app
- If you did not use ID app, you must click book appointment and register for UKVACS account. You can then upload documents to UKVACS website.
- UKVACs will contact you within 5-10 days to inform you whether you need to book appointment at visa application centre to register biometrics or if your previous biometrics can be re- used



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Uploading Supporting Documents

- You can upload supporting documents to application form if using ID App
- You will not be required to send any documents by post
- The ID App should allow you to take photos of your documents or upload files e.g PDF's
- You should upload any mandatory document specified in checklist but you can also upload optional documents which you feel are needed to support application e.g letter explaining partial sponsorship if applicable
- If you did not use ID app, you must register for UKVACS account. You can then upload documents to UKVACS website. They do offer a scanning service but they charge for this.
- UKVACs will contact you within 5-10 days to inform you whether you need to book appointment at visa application centre to register biometrics or if your previous biometrics can be re- used.
- If they cannot re- use biometrics you will need to book an appointment, for information on preparing and attending a biometric appointment, please see <https://www.ukvcas.co.uk/appointment-info>



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Dependants

- Your dependants can apply if they already hold a valid student dependant visa and are in the UK. Babies born in the UK during current grant of leave or in the future will also be able to apply
- Dependants have to make a separate dependant application <https://www.gov.uk/graduate-visa/your-partner-and-children>
- They do not need to meet any financial requirements
- They may need sponsor consent if they have also received official financial sponsorship
- They will pay same application fee (£700) and IHS surcharge as main applicant (£624 adult, £470 children per year paid upfront at time of application). Dependants may have to manually input dates to IHS page based on when you think GIR visa will expire e.g. 2 years or 3 years from date of application
- You may need to provide evidence of relationship and evidence that the relationship is genuine & subsisting at time of application (e.g. recent bills showing you are living together)
- Please see dependant requirements at page 21-30 of Graduate route guidance https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1031597/Graduate_route.pdf



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After you apply

- You should not leave the UK or [Common Travel Area](#) whilst application is pending, as by doing so your visa will be deemed withdrawn
- You can only withdraw or cancel an application if UKVI have not started processing it
- If you made a valid GIR visa application before current student visa expires, you will be covered by [Section 3C leave](#). This means you will not become an over stayer if your student leave expires before you receive a decision on your GIR visa. Your student visa conditions (e.g. around working) are extended until the new visa is granted
- It can take up to 8 weeks to get a decision, which you will receive by email if you applied via ID app
- The email will explain your visa conditions, read it carefully and check you have been granted the correct length of leave/conditions. Report any errors.
- If you used the ID App you will be granted digital immigration status, you can prove your right to live and work in the UK at status at <https://www.gov.uk/view-prove-immigration-status>
- If you are from a [visa national country](#) you may still get a BRP even if you apply using the ID App.



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Support & Advice

- We are not able to offer 1:1 GIR application form checks
- We will offer advice around your eligibility & making an application
- Email ISSAC team via web form at
- <https://students.sheffield.ac.uk/ssid/contacts/issac>
- Live Chat advice sessions are always available Mon, Wed, Fri 10-12 and 2-4pm
- Additional GIR Live chat session Tuesdays 10-12pm and Thursdays 2-4pm from 9th November- December 2021 if you have questions about the application form <https://students.sheffield.ac.uk/ssid/contacts/issac>
- If you are within 2 weeks of your visa expiring and you have not received an email to say that your successful completion has been reported to UKVI, please email graduateroute@Sheffield.ac.uk
- Please get in touch if your GIR visa is refused and you need advice about what you should do.