



Student Support Services

The Funding Team

usloans@sheffield.ac.uk

Tel: 0114 222 9754

Satisfactory Progress Form

In order for you to continue receiving your Federal Student Aid, the US Department of Education require this information **per** semester, for each academic year, you are enrolled with this University.

This form should be signed by a personal tutor or another member of academic staff in your Department. Please note: *You do not need have to have had your exam results in order for your Department to complete this form, the grades below are to be used as a guide.*

FAILURE TO COMPLETE THIS FORM COULD RESULT IN YOUR FUNDING BEING DELAYED OR WITHHELD.

Student Name: _____

Registration Number: _____

I can confirm that the above named student:

- Is not exceeding 150% of the published time frame for the course and remains at least half time of a full-time course
- If an undergraduate student - should pass the course/modules with a minimum of grade C (see example table below) to confirm they are making satisfactory progression

British %	US Grades
50-52%	C plus
45-49%	C
40-44%	C Minus

- If a postgraduate student, is judged as making satisfactory progress during the semester.

(Please tick appropriate box)

I confirm that the above named student is MAKING SATISFACTORY PROGRESS	<input type="checkbox"/>
I confirm that the above named student is NOT MAKING SATISFACTORY PROGRESS	<input type="checkbox"/>

Name:	Department Stamp OR EMAILED FROM YOUR TUTOR TO usloans@sheffield.ac.uk
Position:	
Signed:	
Date:	

Thank you for completing this form. **Please return by email**

to: Nichola Bray at usloans@sheffield.ac.uk