



The  
University  
Of  
Sheffield.

## Student Support & Guidance

Student Services

Financial Support Team

[financialhelp@sheffield.ac.uk](mailto:financialhelp@sheffield.ac.uk)

Tel: 0114 2229630 or 0114 2221265

### Satisfactory Progress Form

In order for you to continue receiving your Federal Student Aid, the US Department of Education require this information **per** semester, for each academic year, you are enrolled with this University.

This form should be signed by a personal tutor or another member of academic staff in your Department. Please note: *You do not need have to have had your exam results in order for your Department to complete this form, the grades below are to be used as a guide.*

**FAILURE TO COMPLETE THIS FORM COULD RESULT IN YOUR FUNDING BEING DELAYED OR WITHHELD.**

Student Name: \_\_\_\_\_

Registration Number: \_\_\_\_\_

I can confirm that the above named student:

- Is not exceeding 150% of the published time frame for the course and remains at least half time of a full-time course
- If an undergraduate student - should pass the course/modules with a minimum of grade C (see example table below) to confirm they are making satisfactory progression

British %	US Grades
50-52%	C plus
45-49%	C
40-44%	C Minus

- If a postgraduate student, is judged as making satisfactory progress during the semester.

Name:	Department Stamp:
Position:	
Signed:	
Date:	

Thank you for completing this form. **Please return by email to:**

Lucy Butler at [usloans@sheffield.ac.uk](mailto:usloans@sheffield.ac.uk)