

Regulation III: Scheme of Council Delegation

Introduction

The purpose of the Scheme of Delegation is to provide a summary of the powers of the University Council as set out in the Statutes and in Regulation II and then to identify in relation to those powers the responsibilities and delegated authorities for making key decisions in the name of, or on behalf of, the University. This information is contained in the table below.

The intention of the Scheme of Delegation is to provide clarity on the decision-making process and final authorities in relation to key strategic and policy matters for which the Council has the ultimate responsibility in order that the University's decision-making process is transparent and demonstrates effective accountability and good governance. The Scheme seeks to identify only responsibility for the final stage of decision-making, and not, for example, responsibility for formulating strategic, policy and business proposals (which typically lies with individual executive officers and/or bodies such as the University Executive Board and its sub-groups).

How to apply the Scheme of Delegation, Limitations and Accountability

The Statutes and Regulation II detail the powers of the Council that can only be exercised by the Council and cannot be delegated. Regulations IX and X detail the powers of Senate and the Faculties respectively. The Scheme of Delegation does not provide an exhaustive list of regulation, policy and procedures and approval routes for these, as this would be cumbersome. However, the Scheme of Delegation should be read in conjunction with the series of institutional Definitions that were adopted in 2024 and give an indication of the appropriate level of approval.

The University will maintain an approved Scheme of Delegation that will set out the details of the powers of the Council, the Senate and the Faculties, as well as any committees and University Officers. This Scheme will provide transparency regarding delegations as well as ultimate accountability for the actions taken. It is based on the principle that decision-making is devolved except where there is a valid reason for reserving decisions to a higher level of authority. Committees must operate in a way which ensures that the University's business is dealt with efficiently, effectively and appropriately, without compromising the quality of the decisions that emerge. The delegation of decision-making must always comply with internal and external legal or regulatory requirements. Escalation for a decision can be considered if significant material issues have been identified, e.g. having assessed the risks and impacts.

The Scheme of Delegation is an intentionally high-level, formal document. It is not intended to give the reader the legal, regulatory or policy context or a route map to achieve the approvals. It should be used as a first point of reference for understanding where the responsibility lies for key decision-

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making. The Scheme of Delegation does not prevent the Council or the Senate from making decisions to delegate its powers at any time as required in order to maintain effective governance of the University. It may also be the case that a particular project does not fall within a specified delegation in the tables below; where this is the case, a common-sense approach should be taken in applying the Scheme of Delegation in order to determine the most appropriate body, committee or person to which a decision should be referred, with guidance from the University Secretary. If there is doubt as to whether there is delegated authority to make a decision, it should be assumed that no such authority is given and that the decision is reserved to Council. The University Secretary will be able to provide clarification on the application of the Scheme of Delegation. The authoritative or single reference point for all detailed financial regulations, authorities and procedures is the Financial Regulations and associated policies and regulations. Accountability for decisions should sit at the right level of authority, avoiding default or unnecessary escalation to senior bodies or individuals.

The most significant decisions should be taken by the senior committees/bodies of the University, to: ensure collective ownership and accountability; empower and receive assurance from individuals or groups responsible for proposing and implementing a decision; provide clear and timely feedback to those recommending a decision on the outcome; advocate for and support decisions following approval.

Decision-making should be streamlined where possible, and appropriate sub-committees, sub-groups or individuals empowered to take decisions, subject to the need to escalate decisions on complex or high risk matters on a case-by-case basis and the importance of maintaining clear records of how, when and by whom decisions are made. Except as otherwise provided, individuals and bodies in whom authority is vested by this Scheme of Delegation may sub-delegate to others provided that such sub-delegation is consistent with the financial and other regulations and recorded and reported to the appropriate body and/or individual.

Repeat discussions of the same matter should be avoided. Once an item has been discussed and decisions taken, individuals or groups below the decision-makers should be trusted to move forward with implementation and provide assurance as needed ('Discuss once, decide once, then delegate').

Transparency of decision-making to relevant stakeholders is important but must be at the appropriate time to avoid prejudicing the decision and its implementation or those groups and individuals involved in or impacted by it.

The Scheme of Delegation is reviewed and updated on an annual basis by the Council.

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Section 1: Powers of Council that cannot be delegated			
Activity	Power of Council: Regulation II (4)	Reg no.	Further information and context
Amendments to the Charter and Statutes	Subject to the approval of the Privy Council, make and amend Statutes and amend the Charter provided that the principle of every such proposal shall be communicated to the Senate in advance of the meeting of the Council at which the business is to be considered;	4.1	Subject to the approval of Privy Council
Making Regulations other than those within the control of Senate	Make Regulations governing all matters except those relating to the powers of Senate and the duties and powers of Faculties as set out in Regulation I;	4.2	Context: see Regulation I (Responsibility for Creation and Amendment of Regulations) None, other than Financial Regulations, for which authority is delegated to Council Finance Committee (see 4.10)
Appointment/removal of the Chancellor and Pro-Chancellors	Appoint and remove the Chancellor and Pro-Chancellors;	4.3	Context: see Regulation VI (The University Officers)
Appointment/removal of the Chair of Council and the Treasurer	Appoint and remove the Chair of Council and the Treasurer;	4.4	Context: see Regulation VI (The University Officers)
Appointment/removal of the President & Vice-Chancellor	Appoint and remove the President & Vice-Chancellor, University Secretary, Provost & Deputy Vice-Chancellor, Vice-Presidents, Heads of Departments/Schools and other University Officers as may from time to time be determined, together with Staff of the University, and to ensure that arrangements are put in place to regulate the terms and mode of appointment, tenure of and removal from office, promotion, duties, salaries, allowances, and pensions of the Officers and employees of the University;	4.5	Context: see Regulations VI (The University Officers) and VII (The Dismissal and Removal from Office of the President & Vice-Chancellor)
Appointment/removal of the University Secretary	As above	4.5	Context: see Regulation VI (The University Officers)

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Section 1: Powers of Council that cannot be delegated			
Activity	Power of Council: Regulation II (4)	Reg no.	Further information and context
Appointment/removal of the Provost & Deputy-Vice-Chancellor and Vice-Presidents	As above	4.5	Context: see Regulation VI (The University Officers)
For information regarding the delegation of powers relating to appointment of Staff, Staff remuneration and other matters relating to the employment of Staff falling within the powers of Council conferred on it under Regulation II (4.5), please refer to Section 2 below			
Approval of University's financial statements, financial forecasts and annual budget	Govern, manage and regulate all of the University's financial activities	4.11	Council Audit and Risk Assurance Committee and Council Finance Committee advise Council on various aspects
Novel and/or contentious issues	As above	4.11	Strategic policy matter for Council decision Council advised by Council Finance Committee where appropriate. A decision on whether Council Finance Committee and Council approval is required will be made by the Executive sponsor, according to the initial and ongoing risk and liability under advisement from the University Secretary with reference to the financial thresholds for capital approvals against Regulation 4.10.3.
Creation and amendment to the University's financial strategy	As above	4.11	Strategic policy matter for Council decision Council advised by Council Finance Committee where appropriate
Appointment of Bankers	As above	4.11	Strategic policy matter for Council decision Council advised by Council Finance Committee where appropriate

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Section 1: Powers of Council that cannot be delegated			
Activity	Power of Council: Regulation II (4)	Reg no.	Further information and context
Purchase, refurbishment, development of land, property and equipment with a value greater than £10,000,000	Provide the buildings premises furniture and apparatus and other means needed for carrying on the work of the University	4.10.3	Council advised by Council Finance Committee For delegated authority where value is less than £10M, please refer to Section 2 below
Amendments to the internal borrowing limit in Regulation II (4.10.4)	Borrow or raise money in any manner and, in particular, by the issue of notes, bonds, loan stock, shares, stock, warrants or any other instrument or security of any kind	4.10.4	
For details as to when exercise of powers under Regulation II(4.12) may be delegated, please refer to Section 2 below			
Approval of mergers and acquisitions	Acquire any part of another institution or body or to merge the University with any other higher education institution	4.12	
Entering into major strategic alliances at institutional level	Negotiate, enter into and execute all documents, deeds, instruments, agreements, securities, options, contracts and undertakings of every kind and description whatsoever relating to or incidental to the exercise of any of the Council's powers and to vary and cancel such contracts on behalf of the University	4.13	For details as to when exercise of powers under Regulation II (4.13) may be delegated, please refer to Section 2 below
Selection of Seal, Arms and Mace Custody of Seal	Select a Seal, Arms and Mace for the University and have the sole custody of the Seal	4.14	Custody of Seal delegated to the Chief Financial Officer with no further delegation
Dissolution of the University	Approve the dissolution of the University and apply to surrender the Royal Charter	4.15	

Section 1: Matters Reserved for Decision by Council (Regulation II:6)

Subject to advice, as appropriate, from Senate, the President & Vice-Chancellor or other members of their Executive Board, or other committees and may not be delegated

Activity	Matter reserved	Reg no.	Further information and context
Constitutional matters			
Amendments to the Charter and Statutes subject to the approval of the Privy Council	Approval of amendments to the Charter and Statutes and agreement to seek Privy Council approval	6.2.1	
Establishment or abolition of Faculties and Departments/Schools, and approval of their titles	Approval of major structural changes to the University's Faculties, academic Departments and Schools and changes in their names	6.2.2	
Other major changes in the University's organisational and committee structure	Approval of major structural or organisational changes or major changes in the University's central committee structure	6.2.3	Examples may include the establishment of a new campus, acquisition or absorption of a part of another higher education institution or other organisation, major changes to the organisation and/or remit of the Council or Senate committees or the creation or dissolution of major subsidiary companies (see also: Section 2, creation, investment, alteration, disposal of rights held by the University)
Establishment of and amendments to a Scheme of Delegation in respect of the delegation of the powers of the Council	Approval of amendments to Regulation III: Scheme of Council Delegation	6.2.4	

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Subject to advice, as appropriate, from Senate, the President & Vice-Chancellor or other members of their Executive Board, or other committees and may not be delegated

Activity	Matter reserved	Reg no.	Further information and context
Mission and strategy			
Approval and amendment of the University's mission, vision and identity	Approval of a new or amended mission, vision and identity and approval of the University Strategy	6.3.1	The President & Vice-Chancellor and their Executive Board will lead the development of the University Strategy and propose the same to Council
Approval of the University's strategic plan and any other key strategies related to the plan	Approval of the University Strategy and key underpinning strategies and holding the Executive to account for the delivery of strategic objectives and Key Performance Indicators	6.3.2	<p>The President & Vice-Chancellor and their Executive Board will lead the development of the University Strategy and propose the same to Council</p> <p>The President & Vice-Chancellor and their Executive Board are responsible for developing and agreeing operational and delivery plans and reporting to Council on those plans and performance against the same</p>
Financial matters			
Approval of the University's financial forecasts and annual budget	Approval of the University's financial statements and Annual Report, financial forecasts and annual budget and relevant regulatory returns, pursuant to the power to: Govern manage and regulate all of the University's financial activities	6.4.1 / 4.11	Council Audit and Risk Assurance Committee and Council Finance Committee advise Council on various aspects

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Section 1: Matters Reserved for Decision by Council (Regulation II:6)

Subject to advice, as appropriate, from Senate, the President & Vice-Chancellor or other members of their Executive Board, or other committees and may not be delegated

Activity	Matter reserved	Reg no.	Further information and context
Approval of the University's annual audited accounts	Approval of the University's financial statements and Annual Report, financial forecasts and annual budget and relevant regulatory returns, pursuant to the power to: Govern manage and regulate all of the University's financial activities	6.4.2 / 4.11	Council Audit and Risk Assurance Committee and Council Finance Committee advise Council on various aspects
Appointment of the University's auditors	Approval of the appointment of the University's external and internal auditors and agree their remuneration, pursuant to the power to: Govern manage and regulate all of the University's financial activities	6.4.3 / 4.11	Council Audit and Risk Assurance Committee advise Council on the appointment of auditors Further information is set out in Regulation IV: The Auditor
Approval of the delegation of other financial matters for inclusion in the Scheme of Delegation	Approval of amendments to Regulation III: Scheme of Council Delegation in relation to financial matters	6.4.4	Council Audit and Risk Assurance Committee and Council Finance Committee advise Council on various aspects Further delegations exist in relation to the Financial Regulations, as set out in Section 2

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Section 1: Matters Reserved for Decision by Council (Regulation II:6)

Subject to advice, as appropriate, from Senate, the President & Vice-Chancellor or other members of their Executive Board, or other committees and may not be delegated

Activity	Matter reserved	Reg no.	Further information and context
Statutory compliance			
Approval of statements and policies complying with statutory requirements, for example, the Equality Duty and the University's Health and Safety Policy	Approval of statements and policies pertaining to statutory requirements	6.5.1	<p>Council receives assurance over the discharge of statutory requirements and institutional activities through the Annual Report of the Council Equality, Diversity and Inclusion Committee and the Annual Health and Safety Report</p> <p>Policies relating to these matters without a statutory compliance function may be approved by members of the Executive or their delegate and/or an appropriate Council Committee</p>
Appointment and removal			
Appointment/removal of University Officers and Members of Council: The Chancellor; Pro-Chancellors; Treasurer; President & Vice-Chancellor; Provost & Deputy Vice-Chancellor; Vice-Presidents; University Secretary; and Class (3) Members of the Council	Approval of the appointment and removal of the University Officers and Members of Council	6.6 / 4.5	<p>Council is advised by the President & Vice-Chancellor and their Executive Board in relation to Executive appointments</p> <p>Council is advised by Council Nominations Committee in relation to the appointment of Members of Council</p> <p>Further details on additional delegations under Regulation: II:4.5 are set out in Section 2</p>

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Section 1: Matters Reserved for Decision by Council (Regulation II:6)

Subject to advice, as appropriate, from Senate, the President & Vice-Chancellor or other members of their Executive Board, or other committees and may not be delegated

Activity	Matter reserved	Reg no.	Further information and context
Audit and monitoring			
Monitoring and evaluating the performance of the University against approved plans and key performance indicators	Receipt and discussion of monitoring and assurance reports in relation to audit and finance	6.7.1	Council Audit and Risk Assurance Committee and Council Finance Committee advise Council on various aspects
Considering an annual report from the Council Audit and Risk Assurance Committee	To receive the Annual Report from the Council Audit and Risk Assurance Committee	6.7.2	
Approving the University's internal control and risk management procedures and corporate risk register	Approval of the Corporate Risk Register and receipt of the accompanying reports from the UEB Risk Review Sub-Group and Council Audit and Risk Assurance Committee.	6.7.3	Council Audit and Risk Assurance Committee advises Council on various aspects
Implementing decisions or recommendations arising from any review of the effectiveness of Council	Approval of the reports and agreement of recommendations from any Council Effectiveness reviews and agreement of any actions in response	6.7.4	
Other institutions			
Granting the designation "affiliated to the University of Sheffield" to other institutions on the recommendation of Senate	Approval of any arrangements for another institution to offer programmes or degrees under the University's name	6.8.1	Senate and the President & Vice-Chancellor or their Executive Board advises or makes recommendations to Council on various aspects
Approval of mergers with other institutions	Approval of any merger of the University with other institutions, pursuant to the power to: Acquire any part of another institution or body or to merge the University with any other higher education institution	6.8.2 / 4.12	Council receives advice from Senate and the President & Vice-Chancellor or their Executive Board and Council committees on various aspects

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Section 2: Powers delegated by Council				
Activity	Power of Council: Regulation II (4)	Reg no.	Delegated authority	Further information and context
See Section 1 above in relation to the powers of Council conferred on it under Regulation II (4.5) to appoint and remove University Officers, which cannot be delegated				
Authorisation and reporting to Council of any severance payments for Senior Staff post holders (as defined by the Office for Students)	Appoint and remove the President & Vice-Chancellor, University Secretary, Provost & Deputy Vice-Chancellor, Vice-Presidents, Heads of Departments/Schools and other University Officers as may from time to time be determined, together with Staff of the University, and to ensure that arrangements are put in place to regulate the terms and mode of appointment, tenure of and removal from office, promotion, duties, salaries, allowances, and pensions of the Officers and employees of the University	4.5	Council Senior Remuneration Committee	No further delegation Context: see CUC Senior Staff Remuneration Code
Appointment of Heads of Academic Departments/Schools	As above	4.5	President & Vice-Chancellor	No further delegation
Appointment of Professors and equivalent level staff	As above	4.5	President & Vice-Chancellor	No further delegation
Appointment of all other employees of the University and issue of contracts of employment	As above	4.5	Director of HR	No further delegation
Approval of conferment of the title of Reader and promotions to Personal Chair	As above	4.5	University Reward and Recognition Panel	No further delegation

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Section 2: Powers delegated by Council				
Activity	Power of Council: Regulation II (4)	Reg no.	Delegated authority	Further information and context
Approval of recommendations for the regrading/promotion of all other employees	As above	4.5	Director of HR	Further delegation to the UEB Member responsible for each area of the University
Termination of employment contracts and dismissal of employees	As above	4.5	Director of HR	No further delegation
Authorisation of any payments associated with ill-health and early retirements	As above	4.5	Director of HR	No further delegation Senior Staff fall within the remit of the Council Senior Remuneration Committee
Reaching settlements, including statutory, contractual and non-contractual payments, in line with employment legislation and approved internal procedures	As above	4.5	Director of HR	No further delegation Senior Staff fall within the remit of the Council Senior Remuneration Committee
Issuing of agreements for services with contractors/workers	As above	4.5	Director of HR	No further delegation
Requesting criminal activity reports from the Disclosure and Barring Service for relevant post holders in line with approved procedures	As above	4.5	Director of HR	No further delegation
Negotiation and agreement of collective terms and conditions of employment	As above	4.5	Director of HR	No further delegation
Negotiation and agreement of individual contracts of employment	As above	4.5	Director of HR	No further delegation

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Section 2: Powers delegated by Council				
Activity	Power of Council: Regulation II (4)	Reg no.	Delegated authority	Further information and context
Conferment of appointments for staff following successful probationary period	As above	4.5	Director of HR following approved recommendation of another member of the University Executive Board or the University Secretary	No further delegation
Conferment of visiting, honorary, emeritus and other academic titles on non-employees in line with agreed procedures	As above	4.5	Director of HR following approved recommendation of a Vice-President & Head of Faculty or, in respect of the Advanced Manufacturing Research Centre, the President & Vice-Chancellor	No further delegation
Hearing of concerns raised by aggrieved staff in accordance with the University of Sheffield Grievance Policy and Procedure	Consider, adjudicate upon and if thought fit redress any grievances of the Officers, staff or students of the University	4.6	Director of HR	No further delegation Context: see Grievance Policy and Procedure
Consideration of protected disclosures made in the public interest: investigation and hearing of related matters	As above	4.6	Director of HR	No further delegation Context: see Public Interest Disclosure Policy

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Section 2: Powers delegated by Council				
Activity	Power of Council: Regulation II (4)	Reg no.	Delegated authority	Further information and context
Consider matters of research misconduct: investigation and determining of matters of research misconduct	As above	4.6	Director of HR	No further delegation Context: see Policy and Procedures for investigating and responding to allegations of research misconduct
Grievances submitted by students or graduates of the University: (a) decision as to whether or not a substantive case exists (b) review of grievance, if held to be substantive	As above	4.6	(a) a Vice-President other than that of the student's or graduate's Faculty (b) Case Review Panel	No further delegation Context: see Student Complaints Procedure
Overall responsibility, subject to the Charter and Statutes and to Regulation III 4.7 below, for learning, teaching and academic standards	Review the learning, teaching and academic standards of the University	4.7	Senate	Further delegation to Senate Education Committee and its sub-committees
Overall responsibility, subject to the Charter and Statutes and to Regulation III 4.8 below, for research	Promote and make provision for research within the University and to require reports from time to time on such research	4.8	Senate	Further delegation to Senate Research and Innovation Committee and its sub-committees and to Senate University Research Ethics Committee.
Provision of services to support the welfare of students	Provide for the welfare of the students	4.9	The President & Vice-Chancellor	Further delegation to the Chief Operating Officer

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Section 2: Powers delegated by Council				
Activity	Power of Council: Regulation II (4)	Reg no.	Delegated authority	Further information and context
Banking activities such as bank signatories	Govern, manage and regulate all of the University's financial activities	4.10	Council Finance Committee	Further delegation of activities and authority levels detailed within the Financial Regulations and supporting Financial Policies
Creation and amendment to the Financial Regulations and supporting Financial Policies	As above	4.10	Council Finance Committee	No further delegation Council receives retrospective reporting on changes from Council Finance Committee Changes to supporting Financial Policies detailed within the Financial Regulations
Commercialisation of Intellectual Property	As above	4.10	Council Finance Committee	Further delegation detailed within the Financial Regulations and supporting Financial Policies
Agreement of tuition fees where the University has discretion to determine the fee levels	As above	4.10	The President & Vice-Chancellor, advised by UEB	Further delegation detailed within the Financial Regulations and supporting Financial Policies Further delegation to UEB Student Recruitment and Population Sub-Group
Agreement of student accommodation fees	As above	4.10	The President & Vice-Chancellor, advised by UEB	Further delegation detailed within the Financial Regulations and supporting Financial Policies

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Section 2: Powers delegated by Council				
Activity	Power of Council: Regulation II (4)	Reg no.	Delegated authority	Further information and context
Investment of funds	Invest any monies belonging to the University	4.10.1	Council Finance Committee	Further delegation detailed within the Financial Regulations and supporting Financial Policies Council receives retrospective reporting on activities through Council Finance Committee
Management of endowments	Manage endowment funds belonging to the University	4.10.1	Council Finance Committee	Further delegation detailed within the Financial Regulations and supporting Financial Policies Council receives retrospective reporting on activities through Council Finance Committee
Leases of land and property	Sell buy exchange lease and accept leases of real and personal property on behalf of the University;	4.10.2		Approval will mirror tiered approach adopted for Capital Project approval (see 4.10.3)
Leases of equipment	As above	4.10.2	Follows capital project approvals route (see 4.10.3) where significant equipment lease Council Finance Committee for other items	Approval will mirror tiered approach adopted for Capital Project approval (see 4.10.3)

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Section 2: Powers delegated by Council				
Activity	Power of Council: Regulation II (4)	Reg no.	Delegated authority	Further information and context
Purchase, refurbishment, development of land, property and equipment	Provide the buildings premises furniture and apparatus and other means needed for carrying on the work of the University	4.10.3	£10m and over: no delegation	Council is advised by Council Finance Committee
			£5m and over and up to £10m: Council Finance Committee (Council on request and for information)	No further delegation within these parameters Council receives retrospective reporting from Council Finance Committee
			£3m and over and up to £5m: UEB	Further delegation within these parameters to the President & Vice-Chancellor, advised by UEB and UEB Estates and Capital Sub-Group or the UEB Complex Projects Oversight Group in the case of complex projects as designated by UEB or UEB IT Sub-Group in the case of IT capital expenditure
			£3m and over and up to £5m: UEB	Further delegation within these parameters to the President & Vice-Chancellor, advised by UEB and UEB Estates and Capital Sub-Group or the UEB Complex Projects Oversight Group in the case of complex projects as designated by UEB or UEB IT Sub-Group in the case of IT capital expenditure

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Section 2: Powers delegated by Council				
Activity	Power of Council: Regulation II (4)	Reg no.	Delegated authority	Further information and context
Purchase, refurbishment, development of land, property and equipment <i>(continued)</i>	Provide the buildings premises furniture and apparatus and other means needed for carrying on the work of the University	4.10.3	£500k and over and up to £3m: UEB up to £500k: UEB	Further delegation within these parameters to the UEB Estates and Capital Sub-Group or the UEB Complex Projects Oversight Group in the case of complex projects as designated by UEB or UEB IT Sub-Group in the case of IT capital expenditure Further delegation within these parameters to the Estates Development Group, a Sub-Group of the UEB Estates and Capital Sub-Group.
Purchase, refurbishment, development of land and property Offline approval route in exceptional circumstances	As above	4.10.3	Council and Council Finance Committee Chair approval	No further delegation Initial approval through UEB Estates and Capital Sub-Group or UEB IT Sub-Group in the case of IT capital expenditure and University Executive Board Business cases provided to the next meetings for formal notification of approval route taken
Acquisition of management information systems	As above	4.10.3	Council and Council Finance Committee	Follows capital project approvals route (see 4.10.3)

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Section 2: Powers delegated by Council				
Activity	Power of Council: Regulation II (4)	Reg no.	Delegated authority	Further information and context
Sale of land and property	As above	4.10.3	Council and Council Finance Committee	Approval will mirror tiered approach adopted for Capital Project approval (see 4.10.3) Further delegation detailed within the Financial Regulations and supporting Financial Policies Council receives retrospective reporting from Council Finance Committee
Disposal of Furniture and Equipment (other than for recycling or scrap)	As above	4.10.3	Council and Council Finance Committee	Further delegation detailed within the Financial Regulations and supporting Financial Policies
Ability to borrow money and give security: (a) Amendments to the internal borrowing limit (b) Authority to borrow up to the internal borrowing limit	Borrow or raise money in any manner and, in particular, by the issue of notes, bonds, loan stock, shares, stock, warrants or any other instrument or security of any kind	4.10.4	Council	Council is advised by the Council Finance Committee
As indicated by the Regulation	Refinance, replace or reorganise any capital, finance or credit previously raised or obtained by the University	4.10.5	As per borrowing ability at 4.10.4 above	As per borrowing ability at 4.10.4 above

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Section 2: Powers delegated by Council				
Activity	Power of Council: Regulation II (4)	Reg no.	Delegated authority	Further information and context
As indicated in the Regulation	Guarantee, support or secure (whether or not receiving any consideration or benefit) the payment, repayment or discharge of any monies, debts or liabilities, or the performance or observance of any obligations, by any person or undertaking (whether incorporated or unincorporated) in relation to any transaction whatsoever	4.10.6	Council advised by Council Finance Committee	No further delegation Council powers articulated to cover a wide range of potential situations Specific process and authority to be defined depending on the nature of the transaction
As indicated in the Regulation	Create or grant a mortgage, charge, pledge, lien or encumbrance of any kind over, or enter into any type of transaction (including accepting options) in relation to, all or any of the undertaking, property or assets of the University (present and future)	4.10.7	Council advised by Council Finance Committee	No further delegation Council Powers articulated to cover a wide range of potential situations. Specific process and authority to be defined depending on the nature of the transaction
As indicated in the Regulation	Provide indemnities in respect of every kind of claim, proceeding, tax, liability, loss, expense, failure, default or contingency, with or without securing the indemnity by a mortgage charge, pledge, lien or other encumbrance	4.10.8	Council Finance Committee Council approval required if indemnities are secured.	No further delegation Council Powers articulated to cover a wide range of potential situations. Specific process and authority to be defined depending on the nature of the transaction
As indicated in the Regulation	Enter into any agreement or arrangement as to the subordination or priority of any debts, liabilities or encumbrance (of any kind) incurred at any time either by, or in favour of, the University;	4.10.9	Council Finance Committee	No further delegation Council Powers articulated to cover a wide range of potential situations. Specific process and authority to be defined depending on the nature of the transaction

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Section 2: Powers delegated by Council

Activity	Power of Council: Regulation II (4)	Reg no.	Delegated authority	Further information and context
As indicated in the Regulation	<p>Enter into any contract with any party the purpose or purported purpose of which is to protect the University and its assets:</p> <p>(a) against any fluctuation in rates of exchange, interest or an index of stocks, bonds or commodity prices;</p> <p>(b) in order to secure a profit or avoid a loss in respect of the value or price of property of any description; or</p> <p>(c) any similar or comparable contract; provided that any monies borrowed, raised or guaranteed by the University or value of assets charged shall not at any time exceed in aggregate the sum of £330,000,000</p>	4.10.10	Council advised by Council Finance Committee	<p>New borrowings and refinancing approved by Council on the advice of the Council Finance Committee.</p> <p>Further delegation detailed within the Financial Regulations and supporting Financial Policies</p> <p>Council receives retrospective reporting from Council Finance Committee concerning treasury management.</p> <p>Operating leases and service concession arrangements do not count towards the £330,000,000 limit.</p>
See Section 1 above in relation to the powers of Council conferred on it under Regulation II (4.12) which cannot be delegated				

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Section 2: Powers delegated by Council				
Activity	Power of Council: Regulation II (4)	Reg no.	Delegated authority	Further information and context
University companies: creation, investment, alteration, disposal of rights held by the University	Carry on any of the University's activities by or through any body corporate or unincorporated, and whether or not a subsidiary within the meaning of such term in the Companies Act 2006 (as amended from time to time) or in collaboration or by way of joint venture with such body corporate or unincorporated	4.11	Council Finance Committee	<p>Council receives retrospective reporting from Council Finance Committee</p> <p>Council approval should be sought for creation or disposal of a major subsidiary, on the recommendation of the Council Finance Committee, to be decided by the Chief Financial Officer according to the initial and ongoing risk and liability under advisement from the University Secretary with reference to the financial thresholds for capital approvals against Regulation 4.10.3.</p>
Contracts for the supply of goods and services to third parties	Negotiate, enter into and execute all documents, deeds, instruments, agreements, securities, options, contracts and undertakings of every kind and description whatsoever relating to or incidental to the exercise of any of the Council's powers and to vary and cancel such contracts on behalf of the University	4.13	Council Finance Committee	<p>Further delegation detailed within the Financial Regulations and supporting Financial Policies</p> <p>Where a contract is material in terms of financial value, risk, term or the nature of the activity (informed by a risk/benefit analysis), approval should be sought from Council Finance Committee and/or Council</p>

Scheme of Council Delegation

Section 2: Powers delegated by Council				
Activity	Power of Council: Regulation II (4)	Reg no.	Delegated authority	Further information and context
Contracts for the purchase of goods and services from third parties (non-capital)	As above	4.13	Council Finance Committee	Further delegation detailed within the Financial Regulations and supporting Financial Policies Where a contract is material in terms of financial value, risk, term or the nature of the activity (informed by a risk/benefit analysis, approval may be sought from Council Finance Committee and/or Council
Executing documents by deed	As above	4.13	Any member of Council and one of: <ul style="list-style-type: none"> the President & Vice-Chancellor; the Provost & Deputy Vice-Chancellor; a Vice-President; an Authorised Financial Officer. 	No further delegation Context: see Regulation XII for the procedure for executing deeds
Major funding applications and acceptance of research grants	As above	4.13	The President & Vice-Chancellor	Detailed within the Financial Regulations and supporting Financial Policies
Decisions relating to non-financial commitments (e.g. confidentiality agreements, material transfer agreements, not-for-money research contracts)	As above	4.13	The President & Vice-Chancellor	Further delegation to the Vice-President for Research & Innovation

Scheme of Council Delegation

Section 2: Powers delegated by Council

Activity	Power of Council: Regulation II (4)	Reg no.	Delegated authority	Further information and context
Memoranda of Agreement	As above	4.13	The President & Vice-Chancellor	Further delegation to the Director, Global Engagement and (if financial implications) the Authorised Financial Officer
Memoranda of Understanding	As above	4.13	The President & Vice-Chancellor	Further delegation to the Director, Global Engagement

Section 3: Powers delegated from the Senate

Reg IX no.	Power delegated	Body whose power is delegated	Officer or committee to whom the power shall be delegated	Further information and context: How does this look in practice?
1.1.1	To act as an advisory body to Council on any issues related to the education and research, encompassing innovation, activities of the University, including changes to Regulations as set out in Regulation I and Regulation II (4.2). Council will use the Senate as a consultative body as set out in Regulation II (10).	Senate	TBA Currently under review	TBA Currently under review
1.1.2	To receive assurance regarding the education or research-related work of Faculties and Schools, reviewing and noting compliance with the conditions of registration from the Office for Students.	Senate	TBA Currently under review	TBA Currently under review
1.1.3	To provide assurance to Council on education and research, the admission and regulation of Students, and academic quality and standards.	Senate	TBA Currently under review	TBA Currently under review

Scheme of Council Delegation

Section 3: Powers delegated from the Senate				
Reg IX no.	Power delegated	Body whose power is delegated	Officer or committee to whom the power shall be delegated	Further information and context: How does this look in practice?
1.1.4	To provide assurance to the President & Vice-Chancellor as Accountable Officer regarding academic and student-related conditions of registration from the Office for Students and compliance with OFSTED requirements.	Senate	TBA Currently under review	TBA Currently under review
1.1.5	To review and amend Regulations for which it has responsibility, as set out in Regulation I.	Senate	TBA Currently under review	TBA Currently under review
1.1.6	To oversee and regulate the recruitment, selection, admission, teaching, supervision and assessment of the students of the University; to decide on the award of degrees or other academic awards or distinctions and to regulate the conduct, discipline and academic progress of the students.	Senate	TBA Currently under review	TBA Currently under review
1.1.7	To monitor and maintain academic standards, to monitor and enhance the quality of academic provision, to approve new programmes of study and closure of programmes, or major amendment to existing programmes.	Senate	TBA Currently under review	TBA Currently under review
1.1.8	To delegate decision-making responsibilities for education and research activities to Senate sub-committees, to Faculties, and to staff as appropriate, detailed in this Regulation III, and to receive assurance related to delegation.	Senate	TBA Currently under review	TBA Currently under review
1.1.9	To report on any other matter referred to or delegated to it by the Council, in relation to education and research activities.	Senate	TBA Currently under review	TBA Currently under review

Scheme of Council Delegation

Section 3: Powers delegated from the Senate				
Reg IX no.	Power delegated	Body whose power is delegated	Officer or committee to whom the power shall be delegated	Further information and context: How does this look in practice?
1.1.10	To discuss and declare an opinion on any matter whatsoever relating to the University.	Senate	TBA Currently under review	TBA Currently under review