

## **Safeguarding and Prevent Operations Group 2025-26**

### **Purpose:**

- The Safeguarding and Prevent Operations Group is a subgroup of the Safeguarding and Prevent Steering Group.
- The Group provides operational oversight of matters relating to Safeguarding and Prevent and is responsible for supporting the effective delivery of the University's policies and procedures, and for ensuring the mitigation of identified risks related to the operational delivery of safeguarding and Prevent matters.
- Through operational oversight, the Group will ensure the University's compliance with legislation, regulation and guidance relating to Safeguarding and Prevent.

### **Terms of Reference:**

1. To monitor the delivery of safeguarding and Prevent policies and procedures across all relevant areas of the University, making recommendations for change as appropriate, and identifying anything that might impact on the University's ability to fulfil its regulatory responsibilities.
2. To receive a quarterly report in order to monitor and ensure compliance with mandatory training for "key safeguarding and Prevent contacts".
3. To review the suite of staff training relating to safeguarding and Prevent on an annual basis to ensure it remains relevant and continues to meet regulatory expectations.
4. To ensure the operational delivery of relevant actions arising from the Prevent Risk Register and Action Plan.
5. To ensure the consistent university wide delivery of the processes and procedures relating to the University Safeguarding Policy.
6. To ensure the operational delivery of relevant actions arising from the Safeguarding Risk Register and Action Plan.
7. To ensure that awareness and understanding of safeguarding and Prevent matters are embedded across faculties, departments and services and that information and updates are disseminated consistently across the University.
8. To ensure a flow of information between the University and Students' Union service areas, as appropriate, with regard to safeguarding and Prevent.
9. To agree and oversee the establishment of project groups, as required, and to discuss and undertake work on specific areas.

### **Information Classification: Public**

Version: 2.0

Approved by: Senate June 2024

Owner: Debra Ogden

## Meetings:

The Safeguarding and Prevent Operations Group will meet a minimum of four times per annum or more frequently as necessary.

## Reports:

Safeguarding and Prevent Steering Group

## Membership 2025-26:

Membership:	Name
Deputy Director of Student Support Services (Chair)	Debra Ogden
Head of Student Experience and Support	Megan Hubbard
Section Lead: Safeguarding and Welfare	Alison Twomey
Representative from Library Services	Alison Little
Representative from RPI	Joanne Rowlands
Representative from Global Engagement	Ben Short
Representative from Careers and Employability Service	Kerry Hyde
Representative from Marketing, Admissions, Recruitment and Communications	Joe Hartley
Representative from ACS	Ela Nutu Hall
Representative from HR	Matthew Wood
Representative from EFM/Security	Simon Verral
Representative from Sport and Physical Activity	Fiona Kesteven
Faculty of Arts & Humanities	School Manager - Jane Johnson
Faculty of Engineering	DFDO - Wendy Pearce
Faculty of Health	DFDO - Rachel Harland

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Faculty of Science	DFDO - Jo Marriott
Faculty of Social Sciences	DFDO - Lucy Thorp
Representative from Apprenticeships	Anne Griggs
Representative from AMRC TC	Louise Cowling
Representative from USIC	Sarah Wood
Representative from SU	Helen Giorgi / Richard Finn
Representative from the BNBR Life Centre	Ameena Blake