

Safeguarding and Prevent Steering Group

Purpose:

- The Safeguarding and Prevent Steering Group is an advisory group reporting to the University's Chief Operating Officer.
- The Safeguarding and Prevent Steering Group provides strategic oversight of all matters relating to Safeguarding and Prevent and is responsible for the effective delivery of the overarching policies and procedures, and for ensuring that all identified risks are appropriately mitigated.
- The group seeks to ensure the University's compliance with legislation, regulation and guidance relating to Safeguarding and Prevent.

Terms of Reference:

1. To maintain senior leadership awareness and oversight of safeguarding and Prevent, ensuring the delivery of a whole university approach.
2. To have regard to the relevant Office for Student guidance and ensure compliance with relevant regulatory and statutory conditions and requirements.
3. To review and update the University's Safeguarding Policy for approval by Council on the recommendation of UEB.
4. To oversee the risk register/action plan in relation to safeguarding.
5. To ensure that TUoS is in full compliance with the [Prevent Duty Guidance](#) and maintain institutional awareness of current legislation around counter terrorism or counter extremism.
6. To oversee the risk register and action plan in relation to the Prevent Duty, with overall responsibility for the delivery of identified mitigations and actions.
7. To ensure that data collection processes are in place which enable demonstration of regulatory compliance.
8. To provide an annual report on Safeguarding and Prevent Duty to Senate Education Committee and University Executive Board.
9. To provide an annual report on Safeguarding and Prevent Duty to Council.
10. To ensure effective working with partners and relevant local authorities.
11. To share information and delegate responsibilities to University and Students' Union service areas, as appropriate, with regard to safeguarding.
12. To provide direction to the Safeguarding and Prevent Operations Group and oversee the establishment of project groups, as required, and to discuss and approve work on specific areas.

Information Classification: Public

Version 1.0

Approved by Senate

Owner: Debra Ogden

Meetings:

The Safeguarding and Prevent Steering Group will meet a minimum of four times per annum or more frequently as necessary.

Reports:

Senate Education Committee, University Executive Board, Council

Membership 2024-25:

Membership (ex-officio):	Name
Deputy Director of Student Support Services / Designated Safeguarding Lead (Chair)	Debra Ogden
Head of Student Experience and Support	Megan Hubbard
Section Lead for Safeguarding and Welfare	Alison Twomey
Head of Campus Safety and Security	Richard Yates
Director of Apprenticeships	Sambit Sen
Chief Information Security Officer	Tom Griffin
Deputy Director SMRA (Admissions and Access)	Tony Flaherty
Associate Director HR and Recruitment	Hannah Chappell-Stokes
Director of Sport and Physical Activity	Andy Cox
Director of Student Community Development, Students' Union	Lauren Simpson-Smillie
Deputy Director of Accommodation and Commercial Services	Ian Jones
Assistant Director, Research Partnerships and Innovation	Meera Warriar
Deputy Faculty Director of Operations (Faculty of Arts & Humanities) / Representative for the English Language Teaching Centre	Rebecca Freeman
Deputy Faculty Director of Operations (Faculty of Science) / Faculties Representative	Johanna L Marriott

*In the absence of the Chair, the Head of Student Experience and Support will act as Deputy Chair

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