



University of  
Sheffield

Careers &  
Employability  
Service

Please note this document has been jointly prepared by the University's Careers & Employability service and the International Student Support, Advice & Compliance team. It is intended for information purposes only.

### Suggestions on how to explain your Visa status to employers.....

Job Type	Explanation options.... phrase in your style (at an appropriate time during recruitment)
<p>One-year undergraduate placement</p> <p><a href="#">Doing a work placement on a student visa   The University of Sheffield</a></p> <p><a href="http://ukcisa.org.uk/Information--placements">ukcisa.org.uk/Information--placements</a></p>	<ol style="list-style-type: none"><li>1. As an international student on a Student visa, I can undertake full time work whilst on a placement year as part of my degree. I am able to extend my student visa and remain sponsored by the University. They will complete all the necessary paperwork and inform UKVI that I am on a placement.</li><li>2. I can apply for a placement year as part of my degree. This can be in the UK or overseas. My Student Visa would allow me to work full time on the placement in the UK and the standard 20 hours per week working hours limit would not apply.</li></ol>
<p>Part- time job</p> <p><a href="http://sheffield.ac.uk/working-uk-student-visa">sheffield.ac.uk/working-uk-student-visa</a></p> <p><a href="http://ukcisa.org.uk/student-Visa">ukcisa.org.uk/student-Visa</a></p>	<ol style="list-style-type: none"><li>1. I am currently studying for a bachelor's degree at the University of Sheffield. My Student Visa allows me to work up to 20 hours per week during term time. I can work full time during official vacation periods which includes Christmas, Easter and Summer vacations as confirmed at <a href="https://sheffield.ac.uk/about/dates/current-and-future-semester">https://sheffield.ac.uk/about/dates/current-and-future-semester</a> . I can also work full time after my official course completion date (insert date) until my student visa expiry date(insert date).</li><li>2. I am currently studying for a Master's degree at the University of Sheffield. My Student Visa allows me to work up to 20 hours per week during term time. I can work full time during the Christmas and Easter holiday period as confirmed at <a href="https://sheffield.ac.uk/about/dates/current-and-future-semester">https://sheffield.ac.uk/about/dates/current-and-future-semester</a></li></ol>

	<p><a href="#">e-semester</a>. I can also work full time after my official course completion date (insert date) until my student visa expiry date (insert date) as this period is treated as vacation by UKVI.</p> <p>3. I am currently a PhD student at the University of Sheffield. I can work full time during vacations as agreed with my supervisor. I can also work full time during the period between being awarded my PhD degree and my student visa expiry date.</p>
<p>Graduate job – Graduate Route Visa</p> <p><a href="http://sheffield.ac.uk/graduate-route">sheffield.ac.uk/graduate-route</a> <a href="http://ukcisa.org.uk/Graduate-route">ukcisa.org.uk/Graduate-route</a></p>	<p>1. I will be able to apply for the Graduate Immigration Route Visa when I successfully complete my degree. The Graduate Route Visa is a 2 (or 3 if PhD graduate) year visa. It does not require employer sponsorship and there are no minimum skill or salary requirements. It is a very flexible visa. There would be no additional costs for you as a company to recruit me on this visa.</p>
<p>Graduate Route moving on to Skilled worker Visa</p> <p><a href="http://ukcisa.org.uk/Graduate-route">ukcisa.org.uk/Graduate-route</a> <a href="http://www.ukcisa.org.uk/skilled-worker">www.ukcisa.org.uk/skilled-worker</a></p>	<p>1. I am eligible to apply for the new Graduate Route Visa for 2 years (3yrs if PHD graduate) There would be no cost to you as the employer and it does not require visa sponsorship. My wish is to remain with your company and continue as a sponsored worker in the future and so working for you on the Graduate route</p>

	<p>would allow you time for you to assess my performance. I could also switch from the Graduate route to the Skilled Worker visa at a later date, should you wish to hire me on a longer-term basis.</p>
<b>Job Type</b>	<b>Explanation Options</b>

<p><b>Skilled worker Visa</b></p> <p><a href="https://sheffield.ac.uk/skilled-worker-visa">sheffield.ac.uk/skilled-worker visa</a></p> <p><a href="https://www.ukcisa.org.uk/skilled-worker">www.ukcisa.org.uk/skilled worker</a></p>	<p>1. I would like to be sponsored by your company for this role under the Skilled Worker visa, as I believe the role would meet UKVI skill requirements. Furthermore, if I switch from my student visa into the Skilled worker visa, I would qualify as a new entrant for salary purposes for up to 4 years. In addition, I understand your company would also be exempt from paying the Immigration Skills charge.</p> <p>2. I note that according to the UKVI register of sponsors, your company has a UKVI sponsor license and may be open to visa sponsorship. I would like to commit to working and living in the UK and this role offers the career I am looking for with a company I respect. I already meet the English language requirement and I believe that the role would meet the minimum skill level. You would not be required to pay the Immigration Skills Charge, if I switch from my student visa to the skilled worker visa. I can also apply for the visa up to 3 months before my course ends and can start full time work as soon as I reach my course end date (insert date). I would also be classed as a new entrant in terms of minimum salary requirements.</p> <p>3. I am currently a PhD student at the University of Sheffield and have already completed 2 years of my degree. I can apply for a skilled worker visa inside the UK and would qualify as a new entrant as I would be switching from my student visa. I would be able to start full time as soon as the skilled worker visa is issued. I understand that your company would also be exempt from paying the Immigration Skills Charge if I switch from my student visa.</p>
<p><b>Job with Student Visa (end of studies)</b></p> <p><a href="https://ukcisa.org.uk/student-Visa">ukcisa.org.uk/student Visa</a></p>	<p>1. I have completed my studies and I'm now eligible to work full-time until my current Student Visa ends on (insert date), this wrap up time is classed as a vacation period. The role could be temporary, fixed term, agency or internship but not a permanent full-time contract.</p>

<p>Tier 5 'temporary worker'</p> <p>Visa <a href="https://ukcisa.org.uk/tier-5">ukcisa.org.uk tier 5</a></p>	<p>1. I would like to ask for sponsorship under the Tier 5 Temporary Worker Visa (Government Authorised Exchange) for this internship. This sponsorship lasts for one year and is relatively low cost. It can be organised for you by one of these agencies.</p> <p><a href="https://tier5intern.com">tier5intern.com</a> or <a href="https://accesstier5.com">accesstier5.com</a></p> <p><a href="https://bunac.org/intern-in-britain">bunac.org intern-in britain</a></p>
<p>Global Talent Visa</p> <p>See</p> <p><a href="https://sheffield.ac.uk/student-visas-immigration/after-studies/working/global-talent-route">https://sheffield.ac.uk/student-visas-immigration/after-studies/working/global-talent-route</a></p> <p>This route applies to PhD students /graduates</p> <p>It is a 2 stage visa requiring endorsement before visa application see link for more information.</p>	<ol style="list-style-type: none"> <li>1. I am currently a PhD student and I intend to apply for the Global Talent visa as someone with exceptional promise, as soon as I complete my Phd. When granted, this would mean that I will hold a visa which allows work and does not require employer sponsorship. This visa would allow me to undertake the role with your company at no cost to you and is a route to settlement in the UK.</li> <li>2. I have recently applied for and been granted the Global Talent visa, as someone with exceptional promise. This is a flexible work visa which allows any type of work and also leads to settlement. I would not require visa sponsorship and there would be no cost for your company to hire me on this visa.</li> <li>3. <b><i>USE if applying for a research or academic role to ask the employer if the role would be suitable for fast track endorsement under Global talent visa.</i></b></li> </ol> <p>I am a PhD student/recent graduate and I believe that this role could be suitable for fast track endorsement under the Global talent visa route. Are you able to issue a statement of guarantee for this position which would provide endorsement. I would also be open to sponsorship under the Skilled Worker visa or I have the option of applying for a 3 year Graduate Immigration Route visa.</p>

**For any Visa you need to meet the eligibility criteria. Immigration rules change frequently and it is important to check the latest guidance and seek up to date advice.**

For information about working during studies see  
<https://sheffield.ac.uk/student-visas-immigration/during-study/conditions-responsibilities/working-uk-student-visa>

For information about working in the uk after studies see  
<https://sheffield.ac.uk/student-visas-immigration/after-studies/working>

For specific immigration advice based on your personal circumstances, contact International Student Support Advice & Compliance if you a student or recent graduate for :

<https://students.sheffield.ac.uk/ssid/contacts/issac>

**Please note there is a post study work visa drop in at ISSAC office (level 3 student Union building) every Wednesday with an Immigration Adviser**

UK Govt information on working visas can be found at

<https://www.gov.uk/browse/visas-immigration/work-visas>