Research,

Partnerships &

Innovation

**Award of a University Prize**

When recommending the award of a prize to a research student the Department should complete the details below and send the form to the appropriate Faculty Administrator in Research, Partnerships and Innovation.

|  |  |
| --- | --- |
| Students Name |  |
| Registration Number |  |
| Contact Address |  |
| Department |  |
| Name of Prize |  |
| Value of Prize |  |
| Shared Prize | Yes/No |
| Cost Centre Code / WBS Element |  |
| Authorised Departmental Budget Holder Details | Name:PositionTelephone Number:Email: |

I confirm that this candidate has met the criteria for the award of the prize named above

|  |  |  |
| --- | --- | --- |
| HoD/PGR Lead Name: | Signature: | Date: |

RPI use only: Approved on behalf of Faculty by

|  |  |  |
| --- | --- | --- |
|  Name: | Signature: | Date: |